

**ANCHOR BAY SCHOOL DISTRICT  
5201 County Line Rd., Suite 100  
Casco, Michigan 48064  
Minutes of the Regular Meeting  
Wednesday, January 22, 2025**

**Call to Order**

The Regular Meeting of the Anchor Bay Board of Education was called to order at 7:00 p.m. on Wednesday, January 22, 2025 by President Patrick Green

Members present: Green, Richards, Knox, Birkmeier, Vendittelli, Powers, Sonneberger

Members absent: none

Administrators Present: Phil Jankowski, Todd Rathbun, Robyn Randazzo, Amanda DePape, Lora Gonzalez

**Call to Order and Pledge Allegiance**

**New Board Member Oath of Office**

Tonight, the Oath of Office will publicly and ceremoniously be administered to the newly elected Board members, Jamie Sonneberger and Brian Powers The oath is as follows: "I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this State and that I will faithfully discharge the duties of the office of Member of the Board of Education of Anchor Bay School District, Michigan, according to the best of my ability."

**Election of Chairperson**

**Motion** by Mr. Vendittelli to approve a slate vote to uphold the current cabinet for the next year.

**Support** by Ms. Birkmeier

**Vote:** Ayes: Vendittelli, Birkmeier, Powers, Sonneberger, Green, Knox, Richards

Nays: None

**Motion** carried.

**Establishment of Regular Meetings**

**Motion** by Ms. Birkmeier to approve the meeting schedule as presented.

**Support** by Ms. Knox

**Vote:** Ayes: Birkmeier, Knox, Richards, Vendittelli, Powers, Sonneberger, Green

Nays: None

**Motion** carried.

2025- February- 26, March- 12, April- 23, May- 28, June- 25 Supt Mid-Year Eval 6:00 p.m. Budget Hearing 6:30 p.m. and Regular at 7:00 p.m. August- 27, September- 24, October- 22 Supt Eval at 6:00 p.m. Regular at 7:00 p.m., November- 12 Supt Eval at 6:00 p.m. Regular at 7:00 p.m., December- 10, and January-28, 2026

**Approval of Agenda**

**Motion** by Ms. Knox to approve the agenda adding a second closed session after roman numeral item III on the agenda to review opinion from legal counsel pursuant to OMA 8(1)(h) MCL 15.2681h.

**Support** by Mr. Richards

**Vote:** Ayes: Knox, Richards, Birkmeier, Green, Vendittelli, Powers, Sonneberger

**Nays:** None  
**Motion** carried.

**Budget Update**

Assistant Superintendent, Todd Rathbun presented the budget update for the Board of Education and answered questions from the board. President Green commented that the finance committee met and thanked Mr. Rathbun.

**Superintendent Update**

Updated the Board on the next phase of the Bond construction and went over the trimester credits for graduation on the agenda tonight.

**Open Forum**

At this point the public is invited to comment on the Board of Education agenda. Those who wish to participate in the Open Forum need to fill out a brief request stating their name, address, and the subjective of their comments. Comments about specific employees should be directed to them personally and should not be included in the public forum.

Charles Penzion- Football Coach

**Consent Agenda**

**Motion** by Mr. Vendittelli to approve the 12-18-24 Regular Meeting Minutes, Personnel Report, Financial Report and Bills Payable for December 2024.

**Supported** by Ms. Knox

**Vote:** Ayes: Vendittelli, Knox, Richards, Birkmeier, Powers, Sonneberger, Green

Nays: None

**Motion** carried.

**Reauthorization**

**Motion** by Mr. Vendittelli to approve the reauthorization resolution as presented. That Comerica, Fifth Third, MILAF (Michigan Liquid Asset Fund), BNY of New York, US Bank is hereby designated as the authorized depository for District funds. 2. The Signature Authorization recommendation for signatures on financial matters is as follows: Payroll Checks- Superintendent and Assistant Superintendent. Accounts payable checks (all funds)- Superintendent and Assistant Superintendent. 3. That Robyn Randazzo, Director of Business Services is hereby designated as the Electronic Transfers Officer (ETO) to perform those functions and responsibilities otherwise described by Board policy or applicable law. 4. That Todd Rathbun, Assistant superintendent hereby designated as the administrator to assume responsibilities of acquiring, awarding, and rejecting formal and bond construction bids as required by law. 5. That Rehmann is hereby designated as auditor of the Board. 6. That Todd Rathbun, Assistant Superintendent is hereby designated to HIPAA compliance office. 7. That Lora Gonzales, Director of Human Resources, is hereby designated as FOIA coordinator. 8. That Amanda DePape, Director of Security is hereby designated as school safety liaison: 9. That Baker Tilly Municipal Advisors, LLC is hereby designated as financial advisor to the Board 10. That Thrun, Miller Johnson, and Secrest to represent the district as legal counsel. 11. That all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

**Support** by Mr. Richards

**Vote:** Ayes: Vendittelli, Richards, Birkmeier, Powers, Sonneberger, Green, Knox

**Motion** carried.

**Policy Second Reading**

**Motion** by Ms. Knox to adopt the following Miller Johnson Policy Updates

1. Curriculum language clarification for Title I Policy 3001
2. Conditions of Employment – change in law Policy 4003

3. Evaluation, Discipline and Discharge, Resignations -change in law Policy 4004
4. Food Service meal charge update Policy 5008
5. Budget Planning and Adoption – fund balance minimum Policy 5002

**Support** by Vendittelli

**Vote:** Ayes: Knox, Vendittelli, Birkmeier, Richards, Powers, Sonneberger,  
Green

Nays: none

**Motion** carried.

**Field Trip- JROTC**

**Motion** by Ms. Knox to approve the JROTC field trip to Chicago, March 14-17, 2025 as presented.

**Support** by Mr. Richards

**Vote:** Ayes: Knox, Richards, Vendittelli, Birkmeier, Powers, Sonneberger,  
Green

Nays: none

**Motion** carried.

**Budget Amendment**

**Motion** by Ms. Knox to approve the general fund budget amendments for the 2024/2025 school year.

**Support** by Mr. Vendittelli

**Vote:** Ayes Knox, Vendittelli, Richards, Birkmeier, Powers, Sonneberger,  
Green

Nays: none

**Motion** carried.

**New Course Approval**

**Motion** by Ms. Knox to approve the new courses as presented to the curriculum committee.

**Support** by Ms. Birkmeier

**Vote:** Ayes: Knox, Birkmeier, Green, Vendittelli, Richards Powers,  
Sonneberger

Nays: none

**Motion** carried.

**Policy First Reading**

Athletic Code of Conduct update for the Board of Education review.

**Trimester Graduation**

**Credits**

Policy First Reading for the Board of Education review of the proposed changes in graduation requirements.

**Award Recommendation**

**Welding Equipment**

**Motion** by Mr. Richards to approve the following: Service Welding \$36,541.0 and Linde Welding \$6,186.05. This project is being fund3ed by the 2023 Bond.

**Support** by Vendittelli

**Vote:** Ayes Richards, Vendittelli, Birkmeier, Powers, Sonneberger, Knox,  
Green

Nays: none

**Motion** carried.

**Award Recommendation**

- Boiler Replacement**      **Motion** by Mr. Vendittelli to approve the boiler replacement at Lighthouse Elementary to mechanical System Service in the amount of \$30,955.00. This project is being funded by the 2023 Bond.  
**Support** by  
**Vote:** Ayes  
          Nays: none  
**Motion** carried.
- Closed Session**      **Motion** by Ms. Knox to move to closed session pursuant to Open Meetings Act section 8(b) student discipline.  
**Support** by Mr. Vendittelli  
**Vote:** Ayes: Knox, Vendittelli, Birkmeier, Powers, Sonneberger, Richards, Green  
          Nays: none  
**Motion** carried.
- Resume**      **Motion** by Ms. Knox to resume into general session.  
**Support** by Mr. Richards  
**Vote:** Ayes: Knox, Richards, Green, Vendittelli, Birkmeier, Powers, Sonneberger  
          Nays: none  
**Motion** carried.
- Motion** by Ms. Knox to permanent expulsion of student # 004837 with the following conditions 1.) successfully complete online schooling 2.) attend fire safety intervention 3.) attend counseling 4.) no negative interaction with law enforcement.  
**Support** by Mr. Vendittelli  
**Vote:** Ayes: Knox, Vendittelli, Sonneberger, Powers, Birkmeier, Richards, Green  
          Nays: none  
**Motion** carried.
- Motion** by Ms. Knox to permanently expel student # 010172 with the following conditions 1.) successfully complete online schooling 2.) attend fire safety intervention 3.) attend counseling 4.) no negative interaction with law enforcement.  
**Support** by Mr. Vendittelli  
**Vote:** Ayes: Knox, Vendittelli, Green, Richards, Birkmeier, Powers, Sonneberger  
          Nays: none  
**Motion** carried.
- Closed Session**      **Motion** by Mr. Richards to move into closed session to review opinion from legal counsel pursuant to OMA 8(1)(h) MCL 15.2681h.  
**Support** by Ms. Birkmeier  
**Vote:** Ayes Richards, Birkmeier, Sonneberger, Powers, Venditelli, Knox, Green  
          Nays: none  
**Motion** carried.
- Resume**      **Motion** by Mr. Vendittelli to resume back into general session.  
**Support** by Knox  
**Vote:** Ayes all ayes recorded.  
          Nays: none  
**Motion** carried.

**Adjournment**

**Motion** by Ms. Knox to adjourn the January 22, 2025, Meeting of the Anchor Bay Board of Education.

**Support** by Mr. Vendittelli

**Vote:** Ayes: all ayes recorded.

Nays: none

**Motion** carried.

The meeting was adjourned at 11:43 p.m.

Respectfully submitted,  
*Dennis Richards*  
Dennis Richards  
Secretary, Board of Education