

## **Lottie PTO**

### **General Membership Meeting Minutes**

11/15/2025, 6:00 pm - Lottie Elementary Library

- Call to order
  - Introduction of participants
    - Emily Seal - PTO president
    - Patty McWain - Vice President
    - Stephanie Halicki- Secretary
    - Michelle Groth - Treasurer
    - Amy Santa
    - Stevie Napper
    - Jamie Freeman
    - Stacey Aldred
- Principal's Report (Mrs. White)
  - Blanket/towel/pet food drive is this week.
  - The clothes bin is out all the time. Can donate shoes/belts/clothes etc in it. The school gets a donation back per pound of clothing.
  - Art to Remember is closed. But you can always go back in there and upload a piece of artwork and then order that image on the items.
  - Attendance matters drawing every two weeks. This Friday is the next drawing. It's going well.
  - Principal chat Thurs Nov 20th right after school starts.
  - Picture retake Dec 2nd
  - Nov 20th and 21st half days - end of the first trimester
  - 2nd grade music program Dec 11th.
  - Headphones are an issue. Asking parents if they could, to send their own headphones in and they will stay in a baggie labeled with the students name on. Possibly looking to ask PTO to help fund headphones for students.
- Teacher's Report
  - Just an update for the blanket/towel drive.
  - Also asking about headphones for students.
- Approval of previous month's meeting minutes (Stephanie)
  - October minutes - approved
- Treasurer's Report (Michelle)
  - Main change from Oct.- Run back to school was deposited - the amount deposited was less than stated in October bc of the fee to enroll for next year. Total was \$12,370.35
  - Some membership fees added and reimbursements for the fun run.
  - Grade Level shirts, split into two payments. Second payment will go out tomorrow
  - Current Balance: \$35,429.35

- Check to be going out to Mrs. White for the field trips for the year. Field Trips/Office/Field Day (\$4100). Will also donate to field day closer to field day and we figure out the need. (Need to figure out bounce houses/ dj/popsicles etc...)
- Committee Reports
  - Family Game Night
    - This Thursday Nov. 13th. 175 people signed up to come to game night.
  - Popcorn (popcorn committee)
    - The first popcorn day went fantastic. This Friday is the second popcorn day.
  - School T-shirts and Spirit Wear (Michelle)
    - School grade level shirts are in. Michelle is organizing them. They will be here Thursday or Friday this week.
    - Spirit Wear - total sales for her was \$717. Not sure what that would be for PTO. 3 days left for the sale. We will post a reminder tomorrow and have Shelly send out a reminder. May try to extend it one more week.
  - Trunk or Treat recap(Patty)
    - Trunk or treat went well. Thank you to everyone who helped out! Spent under \$200 for the whole event and raised over \$400 with the basket raffle. Looking to book the anchor bay shoreliner food truck again next year. Also need to look at a better sound system for MC-ing the raffle pull.
  - Santa Shop (Emily)
    - Going to need help with Santa shop. Emily will create a sign up genius. Santa shop is Dec 8-12th. Going to use the company's bags again for wrapping.
  - Cookies with Santa (Patty)
    - Thursday Dec 18th. Will need tables and garbage cans set up in the cafeteria. We will be using the gym and cafeteria. Need a speaker system in the cafeteria. Flyers have been made, registration link has been made, will create a sign up genius for volunteers. Raffle baskets - have different ideas. Reindeer games in the gym - NHS will run that. Cookies from meijer or bjs. Will also make some gluten free/peanut free cookies and have them separate. Jaime making a balloon arch for the Santa backdrop. We are also going to purchase a photo backdrop frame for the PTO use. Santa and Mrs. Clause are confirmed for that date. Going to order a Turf Sign for cookies with Santa.

4th grade farewell:

Powerpoint presentation from Jaime Freeman.

Had first meeting at Jaimes last friday night. Had great ideas and a good productive meeting. Set a fundraising goal for \$2000. As of right now we are at \$1107. Sportsplex venue is booked - last day of school. 1-330pm (Friday June 5th). The committee decided they don't want to do gift bags for the kids. They would rather do experiences for the kids - might do candy bar, photo booth, bubble soccer, obstacle courses, ice cream truck. We don't want to charge people

for entry at all. Going to have optional shirts if students want them. Anchor Bay logo on the front 34 on the back with signatures. We want to involve 4th graders in the process. Looking to have them rank the activities that they have the option to do for the party of what they would most like to do/least like to do.

Looking to do a fundraiser at cookies with Santa. Where they do a live parent slot machine where kids pay \$1 and see if they land on 3 candy canes/cookies/etc...and they win a prize.

Possible activate fundraiser. Activate offers a 50% profit. It's 23.99/person and the school gets half - half of that would go to 4th grade celebration and half would go to PTO. Looking to book either Jan 19th or Feb 12th.

- Open Forum
  - How can we make the PTO page also an instagram account page? So we can blast flyers to Instagram stories.
- Next Meeting: 12/9/25
- Adjourn: 7:22pm

Raffle Winner - Jaime Freeman