

Maconce Elementary

September 2025 Newsletter

6300 Church Road
Ira, MI 48023
Phone: 586-725-0284
Fax: 586-725-2037



Mr. Jay Seletsky
Principal

Mission Statement: Maconce Elementary School, in partnership with the community, will provide a learning environment by delivering quality instruction that promotes curiosity, creativity and the desire in students to reach their full potential.



Welcome back! We look forward to the upcoming school year!!

New Staff: Please join us in welcoming our new staff!! Jennifer Bury and Lindsey Glazer are our

new 4th grade teachers. Madison Spezia is teaching 1st grade. Andrea Studely is our new Instructional Coach. Hope Bidwell is our new Kindergarten teacher. Welcome everyone!

School Times: Students will be attending school 9:00 am to 3:51 pm. **Half Days:** 9:00 am to 12:26 pm.

Arrival: Doors will not be open to enter the school until 8:53am. There will not be any staff supervision until this time. If you arrive prior to this time, please wait with your child.

School Messenger: If you would like to receive text messages from Anchor Bay School District, send a text message to 67587 with the words "opt in" or "subscribe" as the message. If you are already receiving messages, no action is needed. When there is a school closing, a text message will be sent to you if signed up.

Picture Day: Picture Day is October 2nd. Please see the attached flyer from Lifetouch for ordering.

Dismissal Changes: In the afternoon, the office and classrooms get extremely busy. It can be very difficult to get messages to students about changes in schedules or pick-ups. **If you absolutely need to get a message to your child at the end of the day,**

please contact the office before 2:00 pm. We cannot make any guarantees after this time.

****Riding another bus to a friend's house is not allowed****

Medications: School personnel, as restricted by the



State of Michigan, are not allowed to administer ANY medication unless it is under a doctor's order. If a student needs medication during the school day, please follow these steps:

- Medication must be accompanied by a doctor's written order and written authorization from the parent or guardian. Forms are available online at <https://www.anchorbay.misd.net/enrollment/>
- All medication must be in the original container. The student's name, physician's name, current date, name/strength of the medication, and directions for administering the medication, must be on the container. The office staff cannot split pills.
- All medications must be delivered directly to the office by a parent or guardian.
- The medications(s) are kept in the office.
- Liquid medication is not allowed unless it's in a premeasured form for each dosage.

Under no circumstances are children to bring any medication to school or on the bus. This includes Aspirin, cough syrup, and all over-the-counter medications.

Extra Clothes: Please send extra clothes with your child to keep in their lockers for accidents, spills, etc. Donations to the office would be appreciated. The office is VERY low on boys/ girls' clothes and gym shoes.

Parent Communication: Please give staff 24 hours to respond to an email, dojo, or voicemail. If you have an emergency, please contact the office. If there is a classroom concern, please start with the teacher.

****For bus questions or concerns, contact the Transportation department****

Student Breakfast and Lunch: Thanks to the Michigan Healthy School Meals Program, Anchor Bay is excited to offer 1 FREE breakfast and 1 FREE lunch each school day, to all students! **(Through September 30, 2025 at this time.)** The menu can be found on our website, <https://www.anchorbay.misd.net/departments/food-service/>.

It is important for families to still fill out the Education Benefits Form. This information is still used for important state funding that helps support educational programs within your school and also helps qualify students for Summer EBT benefits. To access this form for the 2025-2026 school year, it is in the office, or online. https://anchorbay-cdn.fxbrt.com/downloads/food_services/cep_education_benefits_form_with_annual_income_ranges_2025-2026.pdf.

Absences: If your child is seen by a Doctor, please send in a Doctor's note. If your child will be absent, notify the office by 9:30 am. **Any unreported absence(s) to the office by voicemail or talking to office staff, will be recorded as unexcused.** Our office number is: 586-725-0284. **Excessive absences are reported to the County Attendance Officer.**

Volunteer Forms: Volunteer Forms need to be completed and turned in to the office annually. It takes 10 days for approval. If it is not completed, volunteering in classrooms, Field Trips, etc. is not allowed. The form is available in the office, or on our website. Please remember to include a copy of the front of your ID.

https://www.anchorbay.misd.net/downloads/district_files/volunteer_form.pdf.

Away-for-the Day Device Policy: Beginning in the fall of 2025, Anchor Bay Schools will be implementing a "cell phone free" policy for all students during the school day.

Under the new Away-for-the-Day requirements:

- Personal electronic devices must be turned off and stored out of sight in lockers or cubbies during school hours.
- The term "device" includes cell phones, personal laptops, smartwatches, earbuds, headphones, and other wireless communication devices.
- The policy applies to all students, with legal exceptions for those covered under the Americans with Disabilities Act (ADA), Individualized Education Programs (IEP), Section 504 Plans, or students with documented medical needs.

The district's goal with this policy is to minimize distractions in the classroom, encourage face-to-face interactions, and enhance overall student engagement in learning. By eliminating the presence of personal electronic devices during the school day, Anchor Bay Schools aims to foster a more focused and interactive educational environment. Parents and guardians are encouraged to discuss this policy with their students and help ensure a smooth transition.

Gleaner's Food Pantry: Is open September 9th from 12:30-1:30 pm at the First Congressional Church. 36223 Alfred in New Baltimore.

Feed the Bay: Our district has a Backpack program to provide food for students to take home every Friday. The food packs will be placed in the student's locker every Friday. Please fill out the form that is on the website, and turn in to the office.



Lifetouch Picture Day is Coming!

(Yá llega el Día de la Foto)

Thursday, October 02, 2025
Maconce Elementary School



How it Works:

Pre-order today on
mylifetouch.com.
Create an account or login
with your Picture Day ID:
EVTSSR9ZT

Students are
photographed on
Picture Day.

Orders will be sent home
with your student after
Picture Day.

Cómo funciona: Encarga de manera anticipada en mylifetouch.com. Crea una cuenta o inicia sesión con tu identificación del Día de la Foto. Los estudiantes son fotografiados el Día de la Foto. Los pedidos serán enviados a tu casa con tu estudiante después del Día de la Foto.

Questions? Contact our Help Center at lifetouch.com/support-us. Select K-12 School Photography for assistance.
(Preguntas? Comunícate con nuestro Centro de Ayuda en lifetouch.com/support-us. Selecciona Fotografía Escolar K-12 para recibir asistencia.)

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SCHOOL FOOD MOBILE PANTRY



The School Food Mobile Program provides free nutritious, healthy food for up to 100 families.



The mobile pantry includes 30 lbs. of fresh fruits and vegetables, fresh milk, whole grains and lean protein.



Each family also receives healthy recipes and nutrition information.

September 9, 2025
12:30- 1:30 PM Distribution

To learn more, contact:
First Congregational Church
36223 Alfred, New Baltimore

This institution is an equal opportunity provider.



Maconce Elementary School
6300 Church Road, Ira, Michigan 48023
Phone (586) 725-0284

School Times and Parking Lot Procedures

This letter is a reminder of our parking lot procedures. These rules are in place to ensure that every child is safe. In addition, we need to keep traffic moving to facilitate student arrival and dismissal in a timely way. **There is no parking in the drive from 8:30 am to 9:15 am and 3:15 pm to 4:00 pm.**

Regular School Day Hours: 9:00 am-3:51 pm

Half Day Hours: 9:00 am-12:26 pm

Arrival

School starts at 9:00 am, and building entry is at 8:53 am. There will not be staff supervision prior to this time. Please stay with your child until staff is outside and the doors are open.

Entry into the building will be as follows:

Kindergarten: Door 7

1st Grade: Door 8

2nd, 3rd, and 4th: Door 1

It is important that the following rules are observed:

- NO PARKING in the back lot
- The drop off lane closest to the building is for drop-off and pick-up ONLY.
- Drivers should pull up in the drop off lane and pull up as far as they can.
- Do not leave your vehicle. After your child is dropped off, stay in one lane and proceed off the premises as cars in front leave. Do not try to pass anyone in front of you.
- Do not stop in the crosswalk area.
- If you would like to walk your child up to the building, or your child is not ready for drop-off, park in the designated center parking area.
- Students should not cross through the crosswalk to the parking lot without a parent. Do not let your child run between cars. Other drivers may not see them.
- No pick-up/drop-off in driving or queuing lanes.
- No leaving vehicles in green zones. (See map).

Dismissal

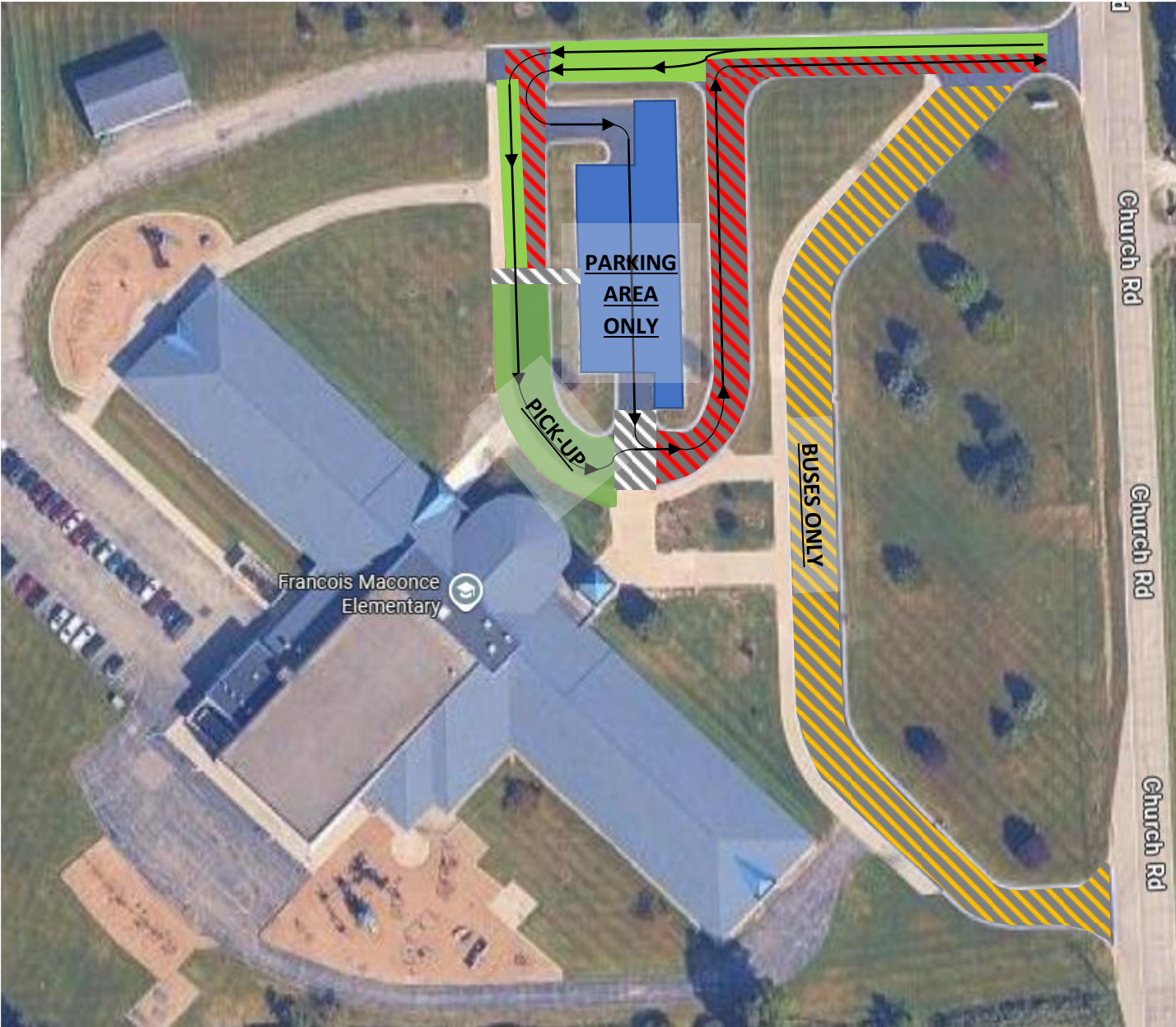
Dismissal times are staggered, starting with Kindergarten.

- On regular school days, Kindergarten will begin dismissing students at approximately 3:40pm.
- On half days, Kindergarten will begin dismissing at approximately 12:15 pm.

Parent pick-up is at Door # 8 ONLY.

Bus students

Please do not take your child out of the bus line. Notify an adult outside. The office is to be contacted prior to 2:00 pm with any dismissal changes.





Help Your Child Succeed in School: Build the Habit of Good Attendance Early

DID YOU KNOW?

- Starting in preschool and kindergarten, too many absences can cause children to fall behind in school.
- Missing 10%, or about 2 days each month over the course of a school year, can make it harder to learn to read.
- Students can still fall behind if they miss just one or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences and tardiness can affect the whole classroom if the teacher has to slow down learning to help children catch up.

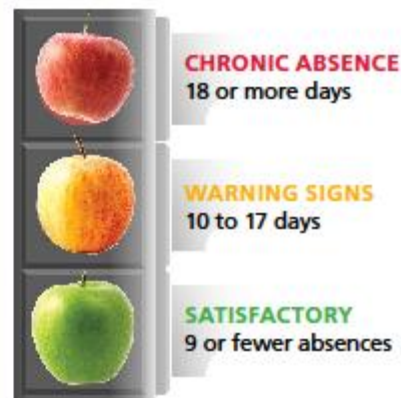
Attending school regularly helps children feel better about school—and themselves. Start building this habit in preschool so they learn right away that going to school on time, every day is important. Eventually good attendance will be a skill that will help them succeed in high school and college.

WHAT YOU CAN DO

- Set a regular bedtime and morning routine.
- Lay out clothes and pack backpacks the night before.
- Keep your child healthy and make sure your child has the required shots.
- Introduce your children to their teachers and classmates before school starts.
- Develop backup plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Try to schedule non-urgent related medical appointments and extended trips when school isn't in session.
- If your child seems anxious about going to school, talk to teachers, school counselors and other parents for advice on how to make your child feel comfortable and excited about learning.
- If you are concerned that your child may have a contagious illness, call your school or health care provider for advice.
- If your child must stay home due to illness, ask the teacher for resources and ideas to continue learning at home.

Revised April 2016

When Do Absences Become a Problem?



Note: These numbers assume a 180-day school year.

Visit Attendance Works at www.attendanceworks.org for free downloadable resources and tools!